



Annex 2 of the Methodology of the research study

## INTERVIEW GUIDELINE FOR SCHOOL MANAGERS

### 1. Organizational Data

**Lasting period:** December 2013- January 2014

**Timig:** 30 minutes

**Number of participants:** minimum 5- maximum 8 school managers

**Taking place:** headquarters of the CCD Dolj- Craiova, Romania..... - Turkey

**Target-group moderator:** school cousellors, persons involved in the project

**Recording modality:** audio. All opinions and details given will be recorded.

**Participants:** school managers who have/ don't have a Pedagogical Advisory Cabinet within their school

#### Selecting criteria for the school managers:

- they must belong to 5- 8 different education institutions;
- they must not take part in this project if the school managers have one of the following relationships: husband- wife/ relatives/ friends;
- they must come from schools located in different areas (ideally: they should come from as many various areas as possible such as: cities, towns, villages or small villages; and, if this is not possible, they should come from both central and neighbouring zones of the same city);
- if possible, there should be included 1-2 school managers within whose schools there is a Pedagogical Advisory Cabinet;
- there must also be at least 2 universitarian representatives;
- they must have different experiences as managers, i.e. beginners and experienced;
- they must come from schools having a different level of educational performance.

### 2. Identification Data

Moderator/County	Dolj/ Mersin
Interviewing Date	
Headmaster’s name and surname	
School under management (school centre/ structure)	
Small village/ village/ town/ city- district Rural/ urban area	
Headmaster’s management experience in the educational field	
Headmaster’s management experience in the present school	
Teacher Degree	
Number of classes	
Other situations	

### 3. Interview guideline

1. To which extent do you consider that vocational counseling and professional guidance services, offered to pupils within schools, are important for their future success?

2. Who do you think should offer the vocational counseling and professional guidance activity within a school?
3. In your vision, what connection is there between vocational counseling and professional career education activity and all the school subjects taught in schools?
4. In your opinion, what kind of activities could facilitate students' connection to a superior level of education?
5. As representatives of education institutions, what are your personal needs towards students' vocational counseling and professional guidance?

*NOTE: Moderators will ask all the 5 questions of the half-structured interview guideline. They can also rephrase or add other questions so as clear and detailed answers to the main interview questions are obtained.*



Annex 3 of the Methodology of the research study

**INTERVIEW GUIDELINE FOR PARENTS**

**1. Organizational Data**

**Lasting period:** December 2013- January 2014

**Timig:** 30 minutes

**Number of participants:** minium 5- maximum 8 parents

**Taking place:** headquarters of the CCD Dolj- Romania .....- Turkey

**Target-group moderator:** school cousellors, persons involved in the project

**Recording modality:** audio. All opinions and details given will be recorded.

**Participants:** secondary and highschool students` parents

**Selecting criteria for parents:**

- their children must come from 5-8 different schools;
- they must not take part in the project if they have one of the following relationships: husband-wife/ relatives/ friends;
- their children must be students coming from schools located in different areas (ideally: they should come from as many various areas as possible such as: cities, towns, villages or small villages; and, if this is not possible, they should come from both central and neighbouring zones of the same city);
- their children must come from schools having a different level of educational performance.

**2. Identification Data**

Moderator/ District	Dolj/Mersin
Interviewing Date	
Parents` names and surnames	

**3. Interview guideline**

1. To which extent do you consider that vocational counseling and profesional guidance services, offered to pupils within schools, are important for their future success?
2. Who do you think should offer the vocational counseling and profesional guidance activity within a school?
3. In your vision, what connetion is there between vocational counseling and profesionnal career education activity and all the school objects taught in schools?
4. Please enumerate few suggestions concerning the well-functioning of the vocational counseling and profesional guidance services offered to students within schools.
5. As a parent, what are your personal needs regarding students` vocational counseling and profesional guidance offered within schools?

*NOTE: Moderators will ask all the 5 questions of the half-structured interview guideline. They can also rephrase or add other questions so as clear and detailed answers to the main interview questions are obtained.*



Annex 4 of the Methodology of the research study

**INTERVIEW GUIDELINE FOR TEACHERS**

**1. Organizational Data**

**Lasting period:** December 2013- January 2014

**Timig:** 30 minutes

**Number of participants:** mininum 5- maximum 8 teachers

**Taking place:** headquarters of the CCD Dolj- Romania .....- Turkey

**Target-group moderator:** school cousellers, persons involved in the project

**Recording modality:** audio. All opinions and details given will be recorded.

**Participants:** teachers and school counsellors

**Selecting criteria for teachers:**

- they must come from 5-8 different schools;
- they must not take part in the project if they have one of the following relationships: husband-wife/ relatives/ friends;
- they must come from schools located in different areas (ideally: they should come from as many various areas as possible such as: cities, towns, villeges or small villeges; and, if this is not possible, they should come from both central and neighbouring zones of the same city);
- they must teach in schools having a different level of educational performance.

**2. Identification Data**

Moderator/ District	Dolj/Mersin
Interviewing Date	
Teachers' names and surnames	

**3. Interview Guideline**

1. To which extent do you consider that vocational counseling and profesional guidance services, offered to pupils within schools, are important for their future success?
2. Who do you think should offer the vocational counseling and profesional guidance activity within a school?
3. In your vision, what connetion is there between vocational counseling and profesionnal career education activity and all the school objects taught in schools?
4. In your opinion, what kind of activities could facilitate students` connection to a superior level of education?
5. As a teacher/ school counsellor what are your personal needs for improving the vocational counseling and profesional guidance services offered to students within schools?

*NOTE: Moderators will ask all the 5 questions of the half-structured interview guideline. They can also rephrase or add other questions so as clear and detailed answers to the main interview questions are obtained.*

**Annex 5 of the Methodology of the research study**

**INTEVIEW GUIDELINE FOR THE LOCAL COMMUNITY REPRESENTATIVES**

**1. Organizational Data**

**Lasting period:** December 2013- January 2014

**Timig:** 30 minutes

**Number of participants:** minumum 5- maximum 8 local communities representatives

**Taking place:** headquarters of the CCD Dolj- Romania .....- Turkey

**Target-group moderator:** school couesllors, persons involved in the project

**Recording modality:** audio. All opinions and details given will be recorded.

**Participants:** local community representatives

**Selecting criteria for local authorities:**

- they must be representatives of different institutions;
- they must not take part in the project if they have one of the following relationships: husband-wife/ relatives/ friends;
- they must represent the public sector/ private sector for profit/ non-profit.

**2. Identification Data**

Moderator/ District	Dolj/Mersin
Interviewing Date	
Represented institution	

**3. Interview Guideline**

1. To which extent do you consider that vocational counseling and profesional guidance services, offered to pupils within schools, are important for their future success?
2. What kind of experience does the institution you represent have regarding the vocational counseling and profesional guidance activity for students?
3. Which ones do you think should be the modalities of involving in/ familiarizing students to the working field?
4. How do you consider that the students` access to the information regarding the local/ regional labour market could be facilitated?
5. How do you consider that the youngsters could be involved within the local decisions?

*NOTE: Moderators will ask all the 5 questions of the half-structured interview guideline. They can also rephrase or add other questions so as clear and detailed answers to the main interview questions are obtained.*